

**Application of the use of School Bus**

The Principal  
Chinmaya Vidyalaya  
Vasant Vihar  
New Delhi-110057

Dear Sir / Madam,

I request that my son / daughter .....  
of class ..... may be permitted to use the school bus for his / her journey from  
..... to Chinmaya Vidyalaya and back with effect from  
.....

I have noted the existing bus routes and bus stops notified therein. The notified bus stop is acceptable to me. I will make it convenient to drop and pick up my ward from the approved stops at least five minutes before the scheduled timings.

I will deposit the bus fees along with School fees in accordance with the rates in force and as amended from time to time.

Yours faithfully,

Signature of Parent

Address: .....

Phone-Father: Mob: ..... Res.:..... Office:.....

Phone-Mother: Mob: ..... Res.:.....  
Office:.....

Date:.....