



# CHINMAYA VIDYALAYA

*School with a Difference*

Vasant Vihar, New Delhi-110057

Phone : 011-26142958, 26142756, 26147020



## **DOCUMENTS REQUIRED (FOR CLASSES KG & 1<sup>ST</sup>)**

**\*Kindly bring the Registration form copy duly signed by both the parents along with the following documents at the time of verification after the selection.**

**1. Original Date of Birth Certificate of the Child (showing the child's name)**

(Issued by Municipal Corporation)

**2. Proof of Residential Address (Minimum 2 out of the following):**

- Ration Card issued in the name of parents (Mother/ Father having name of the child)
- Domicile certificate of child or of his/ her parents.
- Driving License
- Voter I-Card (EPIC) of any of the parents.
- Passport in the name of any of the parents or child.
- Aadhaar Card/ UID card issued in the name of any of the parents.
- Latest Paid Electricity Bill/ Water Bill/ MTNL Telephone Bill

(Bills should be in the name of the parent of the child)

Minimum period of residence at given address should be of **PAST ONE YEAR.**

Points will not be awarded if documents are insufficient to prove residence at the mentioned address for the **PAST ONE YEAR.** If the document submitted is older than one year, please submit an additional document i.e., Telephone/Electricity/Water bill in the name of any one PARENT which proves residence at the mentioned address between **December 2024 and March 2025.**

**3. Transfer Certificate (Original)**

Countersigned by Directorate of Education (require at the time of Admission)

**4. Previous school Record**

(Final Assessment/ Mid-term results with other achievement certificates)

**5. Aadhar Card of the student, Father and Mother**

(Mandatory at the time of verification of the documents).

**6. Latest Passport size Photograph of the Child, Mother and Father. (3 each)**

**7. Proof of First-born child.**

(Only Original Affidavit, Photocopy will not be accepted)

**8. Proof of Sibling.**

(Only real brother or sister studying in this school)

**Attach:** Identity Card/ Latest Fee Bill of the sibling issued by the school office for **2024-25.**

**9. Proof of Alumni:**

(Father/ Mother having passed Class XII from Chinmaya Vidyalaya Vasant Vihar, New Delhi)

**10. Medical Records**

**(a) Vaccination record of the child** (attach card copy)

**(b) Medical Fitness certificate**

You are requested to declare correct medical status vis-a-vis special needs, if any, in the application form. This has to be accompanied by a complete medical report from a CBSE approved Doctor/ Institute/ Government Hospital.

Failure to declare correct medical status will automatically disqualify the child EVEN IF ADMISSION HAS BEEN GRANTED.

➤ **If you are the Guardian**, please enclose all the following:

- i. Authorisation letter by the parent(s) or an affidavit.
- ii. Attested photograph. (03nos)
- iii. Proof of Residence (please see point 2 above)

➤ **For Single Parent** – Relevant legal document certifying the same.

**NOTES:**

1. Admission to the school is subject to verification of the documents listed above and self-attested by both the parents.
2. The school has to authority to cancel the registration/admission, if at any given time the information or document submitted is found to be wrong/fake/untune.
3. Processing Fee of ₹25/- is non-refundable registration fee.