

**CHINMAYA VIDYALAYA, NEW DELHI**  
**GUIDELINES OF EXAMINATION & PROMOTION**  
**FOR CLASSES III-V**  
**2025-2026**

Circular No. CV/Acad/2025/026

29<sup>th</sup> April, 2025

Hari Om!

Dear Parent

**Kindly note:**

Examination guidelines for classes III-V and Promotion Guidelines for class V for the academic session 2025-26 as per DOE circular no. DE.5/212/Exam/16-17/Part 1/717-727 dated 07/10/2022.

We are sharing important information regarding the promotion policy which needs to be followed to ensure your ward attains his/her optimum potential.

- Academic Session for classes III to V will have assessment as Mid-Term Examination (September) and Annual Examination (February/ March)  
Periodic I and II Papers will be conducted in the months of July and November respectively.  
(Any change in the schedule will be communicated.)
- Pen/pencil and paper examination will be conducted in classes III-V.
- Regular assessment of a student of classes III-V will be done regularly throughout the academic session as per the weightage of marks given in the table.

**CLASS III-IV**

**Scholastic – Part I**

S.No	SUBJECT	PERIODIC – I (JULY)		MID TERM EXAMINATION (SEPTEMBER)		PERIODIC -II (NOV)		ANNUAL EXAMINATION (FEBRUARY – MARCH)	
		MM	WEIGHTAGE	MM	WEIGHTAGE	MM	WEIGHTAGE	MM	WEIGHTAGE
1	ENGLISH	20	5	50	20	20	5	50	50
2	HINDI	20	5	50	20	20	5	50	50
3	MATHS	20	5	50	20	20	5	50	50
4	EVS	20	5	50	20	20	5	50	50

## CLASS V

### Scholastic – Part I

S.No	SUBJECT	PERIODIC – I (JULY)		MID TERM EXAMINATION (SEPTEMBER)		PERIODIC -II (NOV)		ANNUAL EXAMINATION (FEBRUARY – MARCH)	
		M M	WEIGHTAGE	M M	WEIGHTAGE	M M	WEIGHTAGE	MM	WEIGHTAGE
1	ENGLISH	20	5	50	20	20	5	50	50
2	HINDI	20	5	50	20	20	5	50	50
3	MATHS	20	5	50	20	20	5	50	50
4	EVS	20	5	50	20	20	5	50	50
5	SANSKRIT	20	5	50	20	20	5	50	50

- Mid Term/ Annual Examination Question Paper will be of 50 marks each and Periodic I/II will be of 20 marks each.
- Syllabus of Classes III to V will be separate for both the terms.
- The Question papers for the Mid Term Examination will be out of the syllabus of the First Term. Annual Examination will be held from the syllabus of the Second Term only.

**Note:** Regular assessment of a student of classes III-V will be done regularly throughout the academic session as per the weightage of marks given in the table.

Internal/ External Assessment	Description	Weightage Of Marks
Internal Assessment	Attendance Of Student	5
Internal Assessment	Subject Enrichment	5
Internal Assessment	Project Based Activities	5
Internal Assessment	Portfolio	5
Internal Assessment	Multiple Assessments	5
Internal Assessment	Periodic Test/ Unit Test	5
Mid Term Exam & Annual Exam (External)		Mid Term – 20 Annual Exam – 50
	<b>Total</b>	<b>100</b>



## Scholastic Part - II

S.No	SUBJECT	MID TERM EXAMINATION (SEPTEMBER)		ANNUAL EXAMINATION (FEBRUARY – MARCH)	
		MM	WEIGHTAGE	MM	WEIGHTAGE
1	COMPUTER SCIENCE	50	GRADE	50	GRADE
2	GENERAL KNOWLEDGE	50	GRADE	50	GRADE
3	VALUE EDUCATION	50	GRADE	50	GRADE

### 3-point grading scale:

Grade	A	B	C
Connotation	Outstanding	Very Good	Good

### Co-Scholastic:

Co-curricular activities will cover Health and Physical Education, Art, Music and Dance.

The above-mentioned Scholastic Part – II subjects and co-curricular activities will be graded on a

### 3-point grading scale:

Grade	A	B	C
Connotation	Outstanding	Very Good	Good

### Internal Assessments:

Periodic Tests	5
Portfolio	5
Subject Enrichment	5
Multiple Assessments	5
Project Based Activities	5
Attendance of Student	5
Total	30

Final Result (100) = Mid Term (20) + Annual (50) + Internal Assessments (30)

### Parameters Of Internal Assessment (30 Marks):

#### 1. Attendance Of Student (5 Marks):

Attendance Range in %	96-100	91-95	86-90	81-85	76-80	Up to 75
Marks	5	4	3	2	1	Nil

#### 2. Subject Enrichment (5 Marks);

These are subject specific application-based activities aimed at enrichment of the understanding and skill development.

#### 3. Project Based Activities (5 Marks);

These activities facilitate the development of key skills like Identification of Problems, Logical Thinking and Problem Solving in real world.

#### 4. Portfolio (5 Marks):

It is a collection of student's work representing a selection of performances that are assembled over time and describes the student's efforts, progress, growth and achievements in key areas.

#### 5. Multiple Assessments (5 Marks):

It is aimed at evaluating the performance of the student more comprehensively and provide flexibility to use multiple and diverse techniques to assess them.

#### 6. Periodic Tests (5 Marks):

The pattern of Periodic Tests will be same as the Annual Examination. One Periodic Test will be conducted in each term for 20 marks.

#### • Rules Regarding Absence During Examination:

In case of absence during examination, a medical certificate to be submitted within three working days of the date of absence. Otherwise, the exam will be considered as willful absence and no mark, credit or allowance will be given for the days of absence. A minimum of 75% attendance is required for the students to be eligible to appear in the Annual Examination.

- In case a student is unable to appear in Mid Term Examination in one or more subjects on medical ground(duly supported by a medical certificate as per circular NoDE.5/43/04/2013-14/Exam/1553-1558 dated 13/07/2015) issued by a registered medical practitioner or due to Late Admission(Duly approved by the Competent Authority)/Participating in National/State, International Games & Sports, any National



Festival or Programme, Duly approved by the DDE(Sports), the Mid Term Exam will be ignored for computation of his/her result and promotion to the next higher class at the end of the session will be made on the basis of Internal Assessment and External Assessment.

- A student on leave on medical ground(duly supported by a medical certificate as per circular NoDE.5/43/04/2013-14/Exam/1553-1558 dated 13/07/2015) issued by a registered medical practitioner or Participating in National/State, International Games & Sports, any National Festival or Programme, Duly approved by the DDE(Sports) in one or more subjects in the Annual Examination will be allowed to take the exam in the subject(s) (In which he/she had been on leave on medical grounds or participating in events as mentioned above) along with the students taking the Re-Examination.

### **Promotion Guidelines for class V**

- **Passing Criteria for Class V**

In order to be declared “Pass” at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject studied by him/ her during the session. He/ she must secure overall 33% marks i.e. 33 marks out of 100 [Marks of the attendance of the student (5 marks) plus marks of Subject Enrichment (5 marks) plus marks of Project Based Activities (5 marks) plus marks of Portfolio (05 marks) plus marks of Multiple assessment (05 marks) plus marks of Unit Test/ Periodic Test (5 marks) plus marks of Mid Term Exam (20 marks) and Annual Examination (50 marks) put together].

- The promotion to the next higher class is also subject to the condition that a minimum of 25% of marks must be scored in Mid Term Examination plus Annual Examination i.e. 18 marks out of 70 in each subject.
- Grace Marks up to maximum of 10 marks in total (not more than 5 marks in one subject) shall be awarded to a student to reach the minimum required 33% of marks in each subject provided that a minimum of 25% marks are secured in each subject in Annual Examination and that he/she does not require more than 05 marks in one subject to come up to the minimum requirement of 33% marks in that subject.

### Re Examination For Class V

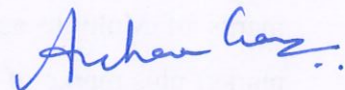
- A candidate who appears in Annual Examination can be declared eligible for appearing in the Re-Examination in all the failing subject(s) held within a period of two months from the date of declaration of the result.
- In order to be declared "Pass" in Re – Examination, a student will have to secure at least 25% marks in the subject(s) in which he/she has taken the Re – Examination ie. 18 marks out of 70 provided that a minimum of 33 marks are secured in total in the subject.
- No benefit of the grace marks will be given to the students appearing in the Re-Examination for the promotion to the next higher class.

### Criteria for Essential Repeat

- If a student does not secure at least 25% marks in the subject(s) in which he/she has taken the Re – Examination and minimum of 33 out of 100 marks in that subject(s) or does not appear in the Re – Examination, he/ she will be placed in the category of **"Essential Repeat" (ER)**.
- A student of class V who is **not eligible for Pass, Promotion and placed in the category of "Essential Repeat" (ER)** will be **held back** in the same class during the next session.



Examination I/C



Primary Headmistress