

## SCHOOL FEES RULES AND REGULATIONS

1. Parents have the option to deposit fees for the whole year in advance / quarterly / monthly.
2. Fees should be deposited by 10th of each month.
3. Parents should pay the fee online or by Cheque through the fee slip by downloading from IWS portal. **In case of cheque, the cheque should be drawn in favour of "DCST CHINMAYA VIDYALAYA FEE ACCOUNT", payable in Delhi.**
4. Name, class, admission number of the student and school A/c No 50100206638132 should be written at the back of the cheque.
5. Outstation cheque and cheque drawn on Banks, which are not located in New Delhi clearing will not be accepted by the school.
6. Payment may also be deposited by cheque in the other branches of HDFC Bank duly filled with pay-in-slip issued by school within the due date. Deposit slip is available on the school IWS portal.
7. Fine of Rs.50 will be applicable on payment between 11th-15th of the Month. Thereafter Rs.10 per day till 30th of the Month will have to be paid.
8. **In case the fees is not received by the end of the month with fine, the name of the child shall be struck off from school rolls as per rule 167 of DSEAR 1973. Re-admission of the student will be at the discretion of the Principal, on payment of re-admission fees along with other dues.**
9. Payments received after due date (10th of month) will be accepted only with Fine.
10. Date of deposit of the cheque will be treated as the date of payment, provided the cheque is honoured.
11. Any cheque dishonoured by the bank will be treated as non-payment of fee. Once the cheque is dishonoured, school will not accept the cheque. Fees will be accepted through online payment or by Demand Draft or direct deposit by cash at the HDFC Bank. Dishonoured Cheque will attract a fine of Rs.500/-.
12. Parents will keep the booklet/slip with them and produce it whenever required by the school for reference check, if necessary.
13. Tuition Fee is charged for 12 months and Bus Fees is charged for 11 months.